

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR August 12, 2020**

The August 12, 2020 regular meeting of the Kingsville Township Trustees was called to order by Karl Brunell, Chairman, followed by the Pledge of Allegiance. Mike Cliff was present via Go To Meeting. Karl Brunell made a motion to approve the minutes of the July 8, 2020 Special Meeting and the July 22, 2020 regular meeting minutes as presented. Mike Cliff seconded the motion; all yes. Copies of the minutes were available.

**CORRESPONDENCE:** 1) The fiscal officer received a statement from Kimball Midwest without an invoice. 2) Received a letter from MARCS regarding invoicing frequencies. 3) The Special Assessment for 2021 is due by September 14, 2020 in Jefferson. 4) Received the OPWC FY-22 Round 35 funding information from the Ashtabula County Engineer's Office. 5) A Buie Road resident needs more topsoil to cover his culvert pipe.

**FINANCIALS:** No transfers. Karl Brunell made a motion to pay the bills. Jim Branch seconded the motion; all yes.

### **DEPARTMENT REPORTS:**

**Road/Service:** Jim Branch mailed out letters to Fox Road residents regarding progress and who to contact with any questions. Scott and Chris both picked up 4 hours of overtime working on Fox Road. Scott also had one sick day. Chris has completed his probationary period. Chris helped out Plymouth for an hour yesterday. Jim Evans has been mowing and keeping the trash in the park emptied. He also has been helping out on Fox Road when needed. The road department has finished clearing the stumps and brush on Fox Road and all of the cross pipes that needed changed have been done. They did add some catch basins. The road department has requested a quote from Martuccio for the application of CRS in the Miller Allotment. Chris has heard nothing back at this time. Several new concrete driveways have been poured recently. One was poured higher than the road. This will cause a problem this winter while plowing so the road department has already spoken with the home owner. This will be resolved prior to snow flying. Concrete driveways really should not come out into the roadway. A paved apron is recommended, for several reasons. It make the transition easier to maintain in the future as more asphalt is added to the road. If the driveway pipe needs to be replaced, the asphalt is easier to replace and you do not need to cut concrete. If a concrete apron is poured it has be a minimum of 6" thick. The road department has received one quote for the parking lot/driveway and concrete pads. Chris has some calls out and expects to have 2 – 3 more quotes. The bucket truck has been inspected and passed. However work still needs to be done on it. Dalin Trucking should be sending a quote for the work that needs done. The boom mower is functional.

**Cemetery:** There was a funeral on July 27, 2020. All of the firewood was taken from the cemetery and some from behind the shop. Top soil and grass seed were spread over the area where the stump was ground out.

**Fire/EMS:** 415 runs to date. 339 of which were EMS. Mutual Aid 10 additional for North Kingsville for a total of 56. Monroe we had 2 additional for a total of 7. Sheffield had 1 additional for a total of 9. Ashtabula City we had one additional for a total of 2 EMS calls. No changes for Conneaut for a total of 16 calls and Ashtabula Township for a total of 1 EMS call. The crew is still washing and cleaning exterior of building along with the front and back pads. The bay floors have been cleaned. Dave West has met with Tom Leudener's to discuss fire station addition plans. Still waiting to hear from Smolen Engineering about plans. Chief West to follow up with them. Re-inspections have been done on L & L Appliances and ABBA trucking. Board of MRDD is ordering a Knox box for the Happy Hearts building. All but 2 shifts were filled. No overnight shifts. There were 6 after hours calls of which 5 of them were made. Only two mutual aid were required. And two after hour mutual aid were provided. Both batteries were replaced in Squad 619. The dead batteries were found when doing the morning checks. Engine 611 received new lights and graphics. Everything was completed in house. This weekend the crew will be moving and mounting hand

tools for better organization. A tray will also be added to the side for a trash line that the truck does not have on it. All squads that are taken out continue to be deconned and scrubbed after each use. Standard face masks and N95 masks were received from UH Conneaut. O2 will arrive on August 15, 2020. Training for the month with North Kingsville and Monroe Fire Departments. And Also EMS CE with UH. The department established a SCBA committee to demo and discuss new packs to purchase. This allows everyone to explore the new designs and advantages of each manufacturer. The department has a MSA and Scott demo unit that they are trialing. Spoke with vendors to get Grant pricing on quotes to compare. Chief West has scheduled a fire hose demo to test and compare new fire hoses in order to best determine what will be better for the Township and life span of the department. This demo was opened up to surrounding department if they are interested.

**Zoning:** 2 permits were issued. 6143 Mill Street for a fence for Christine Kessler and one to 3402 Creek Road for an agricultural structure (open pole barn) for Tom McCumber. 2 violations were sent out for junk and disabled vehicles to 3330 South Ride road and one for high grass to 2994 West Main Street. Mike DeFazio, Zoning Inspector, also received one complaint for dilapidated buildings, trash and disabled vehicles for 3676 State Route 84. He is gathering information but does know that the property is classified as agricultural.

**OLD BUSINESS:** 1) The road department is getting quotes from Brobst and Randolph for a limb that needs attention in the park.

**NEW BUSINESS:** 1) Trustees signed a deed for cemetery plots sold to William and Alice Hochschild for LuLu Falls. 2) Jim Branch made a motion to table recertifying the Special Assessment for Project #21-045 for Street lighting. Mike Cliff seconded the motion; all yes. The trustees would like to look into adding more street lighting and check on partial splits that have not been assessed. They would also like to look into gradually upgrading all street lighting to LED. 3) Mike Cliff made a motion to approve the Temporary 2021 Budget with no changes. Karl Brunell seconded the motion; all yes. 4) Fred Pierce-Ruhland of the KIRC committee gave a presentation to go over the information they have developed including their recommendations. He provided estimates for 3 plans developed off the 2001 Benza study, current conditions and facilities, and inflation factors over the last 20 years. The committee is recommending one plan that sites a new wastewater treatment plant (WWTP) south of the I-90 interchange and serves the Accommodation Commercial zoning district. Alternative plans were deemed too complex and costly given the Township's needs at this time. A series of action steps and requests of the Township and County were presented, and Commissioner J.P. Ducro was on hand to address some of the concerns and questions. Future work includes following up with the Ohio EPA concerning the siting of a WWTP, finishing a survey for local landowners to assess interest in the project, exploring an engineering study to assess the overall cost, and looking into changes to current zoning. 5) Jim Branch made a motion to approve Resolution 2020-11 regarding the Senate Bill 310 accepting the Cares Act Monies. Karl Brunell seconded the motion. On the call of roll: Jim Branch - Yes, Karl Brunell – Yes and Mike Cliff – Yes. 6) Jim Branch made a motion to approve Resolution 2020-12 accepting the grant for the purchase of 14 SCBA's for a total of \$122,000.00. Grant Money at 95% and the township out of pocket of 5% at \$5,820.00. Also Will Anderson will manage this grant at a cost of \$55.00 per hour not to exceed 10 hours. Karl Brunell seconded the motion. On the call of roll: Jim Branch - Yes, Karl Brunell – Yes and Mike Cliff – Yes.

**PUBLIC COMMENTS/CONCERNS:** None

Jim Branch made a motion to adjourn the August 12, 2020 regular meeting of the Kingsville Township Trustees. Mike Cliff seconded the motion; all yes.

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Karl Brunell, Chairman

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Sarah Patterson, Fiscal Officer